

Submit no later than the 15th of the month following the month covered by this claim to:



Department of Elder Affairs

Adult Care Food Program

Food and Nutrition Management

Monthly Reimbursement Claim

If this is a revised claim,

Mark "X" in this box:

Adult Care Food Program
 Florida Department of Elder Affairs
 4040 Esplanade Way, Bldg B
 Tallahassee, Florida 32399-7000
 (850)414-2048 Fax (850)414-2348

Instructions: Return to the above address **no later than** the 15th of the month following the month covered by this claim. If more than one center is operated under an approved sponsor, consolidate all data from the centers on one reimbursement claim. Refer to detailed instructions. All monetary figures must be rounded to the nearest dollar. Do not show cents.

Example: indicate \$150.75 as

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1. Name and address of sponsor:

Name: _____
 Address: _____
 City: _____ State: _____ Zip: _____
 FEID#: _____
 Last Name: _____ First Name: _____
 Phone: _____

2. Agreement Number: _____
 3. Report Period: Month _____ Year _____
 4. Number of Operating Days: _____
 5. Average Daily Attendance: _____

6. Total Number Centers Operated: _____

Proprietary Title XIX _____

All Others _____

7. Number of Enrolled Adults by Category: Free _____ Reduced _____ Non needy _____

8. Number of Meals Served by Type:

	Title XIX	Adult Day Care
Breakfast		
A.M. Supplement		
Lunch		
P.M. Supplement		
Supper		

9. Program Expenditures and Income:

Operating Expenditures: _____ Administrative Expenditures: _____ Income: _____

10. I certify that to the best of my knowledge and belief, this claim is true and correct in all respects, that records are available to support this claim; that it is in accordance with the terms of existing agreement(s); that payment has not been received; that meals listed on this claim have not and will not be claimed for reimbursement under Part C of Title III of the Older Americans Act of 1965.

Title: _____

Signature: _____ Print Name: _____

Preparation Date: _____